



**ALSCO SUPPORT CENTRE**

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**TO OUR VALUED CUSTOMERS AND BUSINESS ASSOCIATES**

Considering the ongoing COVID-19 outbreak, AlSCO NZ is taking precautionary measures to help ensure business as usual for our clients, whilst also protecting the health and safety of AlSCO associates, our customers, our visitors, and our surrounding communities.

AlSCO is moving quickly to ensure we are doing our bit in terms of containing the outbreak as best as possible. All business operations have increased their hand hygiene awareness and education programs through team meetings, posters and visual aids in the workplace, and additional hand sanitation stations being placed on delivery trucks, visitor reception areas, washrooms and cafeteria areas.

Effective Monday 16<sup>th</sup> March AlSCO NZ has cancelled all international business travel, and non-essential domestic travel. All meetings that might usually involve personnel from different locations have been postponed until further notice and will be conducted via Skype and other methodology.

Our supply chain is in good shape. Textiles are procured from our sister Company Deane Apparel who typically hold up to 6 months fabric for any products manufactured in Christchurch. In the case of fully built imported products Deane typically hold 4 months stock. All the factories we source from are fully operational, but we have noted slippage in shipping times to about 8 weeks (usually circa 4 weeks) – Deane are factoring this into lead times to ensure we can continue to meet demand.

Paper and consumable products are being rationed by our Suppliers and extraordinary ordering over and above historical purchasing data is not being authorised. The rationing is only to a level to ensure usual supply can be maintained but will essentially make it very hard to hoard product.

Whilst currently the risk of contracting COVID-19 in NZ is low, our Crisis Management Team, made up of senior leaders and representatives from across the business is meeting regularly to monitor the situation closely and respond as appropriate

We are committed to ensure we continue to play our role in assisting Kiwi businesses. We are confident that we have taken all steps within our control to ensure continuity of supply to your business. We have robust contingency plans in place should the situation change.

Thank you for your ongoing support of AlSCO NZ.

Regards

Group General Manager  
AlSCO NZ

